

# MINUTES

## Cutchogue Fire District

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08/08/23 0800pm | *Meeting called to order by* Michael Finnican Chairman of the Board  
Salute to the flag was followed by a moment of silence for deceased member Kathie Cibulski

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### In Attendance

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Michael Finnican, Chairman Christopher Talbot, Vice Chairman

David Blados, Larry Behr, Steven Harned: Commissioners

Thomas Shalvey Jr. Secretary , Peter Zwerlein, Treasurer, Richard Lark, Attorney

William Brewer Chief of Department

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### Approval of Minutes

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Minutes from the July meeting were approved as distributed (23-800)

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### Approval of Treasurers Report and Audited Bills

See attachment

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Treasurers report and audited bills for July approved as distributed (23-801)

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### Correspondence Received

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- 7-17-23: via Email Acknowledgement from Suffolk County Water Authority of Board's request to install hydrants on 2 new water main extensions proposed for 5<sup>th</sup> Street New Suffolk and 1<sup>st</sup>. Street Cutchogue.
- 7-24-23: via Email quote for installation of warning lights and associated equipment on 2 new Chief's cars from CMJ Lighting of Lindenhurst.
- 7-27-23: From NYS workers comp. notice the claim for member #249 has been closed.
- 7-27-23: From Lupton and Luce copies of paperwork for cancer claim for member #497.
- 8-1-23: via Email from Firefly engagement letter for their services for calendar year 2024.
- 8-1-23; Certified mail from Pinsky Law Group seeking support for East Hampton Ambulance to formally expand their service area.
- 8-2-23: From Hendrickson invitation to open house on 9-8-23.
- 8-3-23: From Southold Town, request for budget for 2024 calendar year.
- 8-3-23: Return card with proof of delivery of paperwork to Hartford Insurance for cancer claim for member #497.
- 8-4-23: Letter from United Fire Company regarding July Company Meeting. (See attachment)
- 8-8-23 From PSEG notification of installation of new power poles on Depot Lane in Cutchogue.
- 8-8-23: From Radiowell looking to purchase surplus radio equipment.

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## Correspondence Sent

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- 7-13-23: Letter to Southold Town Highway to look into possibility of establishing a no parking area at the boat launch ramp at the end of Duck Pond Road in Cutchogue.
- 7-24-23: Via Email application to Keyspan to extend gas service to buildings A +B at 355 New Suffolk Road.
- 7-31-23 Via Certified to Hartford Insurance mail copies of cancer claim for member #497.

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## Board Discussion

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- Discussed Sagamore Lighting not being able to provide equipment in a timely manner to outfit new Chief's cars and need to secure another bidder for the work.
- Discussed need for 3<sup>rd</sup> storage container to store equipment while Building A is renovated and used to store apparatus during new building project.
- Discussed getting information of repairing roof on Building A. Will get estimates.
- Board complimented Chief on outstanding job Department did for the funeral services for deceased member Kathie Cibulski.

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## Motions

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- 23-800: Motion to approve distributed minutes. Motion by D. Blados, Seconded by C. Talbot. All present in favor, motion passed.
- 23-801: Motion to approve treasurer's report and audited bills as presented. Motion by L. Behr Seconded by S. Harned. All present in favor, motion passed.
- 23-802: Motion to purchase 2 XPR5550 radios from Mayday communications. NYS State contract PT68722. Motion by M. Finnican, seconded by L. Behr. All present in favor, motion passed.
- 23-803: Motion to retain Firefly group as LOSAP plan manager for 2024. For the quoted price of \$7,000.00. Motion by S. Harned, Seconded by L. Behr. All present in favor, motion passed.
- 23-804: Motion to rescind motions 23-503, 23-602 and 23-705 due to inability of vendor Sagamore lights to provide parts and service in a timely manner. Motion by S. Harned, Seconded by D. Blados. All present in favor, motion passed.
- 23-805: Motion to award Chief's car conversion contract to CMJ lighting of Lindenhurst at a cost of \$25,470.19 each. Suffolk County contract #2022-01. Motion by S. Harned, Seconded by D. Blados. All present in favor, motion passed.
- 23-806: Motion to contract with Fire Truck Lettering (Jim Fetton) of Jamesport to do graphics on 2 new Chief's cars, Kubota quad and update graphics on unit 8-5-10A for the quoted price of \$5075.00. Motion made by D. Blados seconded by S. Harned. All present in favor, motion passed.

- 23-807: Motion to accept Company letter: Firefighter Lexington Horton has been placed on Military leave 8-7-23, Fire fighters James Ficco #613 and Heather Cusack #594 has resigned. Fire Fighter Gregory Boyd #318 has been placed on the Honorary list at his request. Fire Fighter Kathie Cibulski has answered her last alarm on 8-1-23. Motion by D. Blados Seconded by S. Harned. All present in favor, motion passed.
- 23-808: Motion to have Roslak electric install ceiling fans in Building B located at 355 New Suffolk Road at the quoted price of \$4275.00. Motion by S. Harned seconded by C. Talbot. All present in favor, motion passed.
- 23-809: Motion to designate buildings at 355 New Suffolk Road as A.B and C. Racing team barn to be Building A, Truck barn to be Building B, BBQ storage barn to be Building C. Signage to be installed on all buildings. Motion by S. Harned seconded by D. Blados. All present in favor, motion passed.
- 23-810: Motion to purchase PS Trax program for up to \$4,000.00 for use by controlled substance coordinator Bruce Zummo and members of the rescue squad. Motion by S. Harned seconded by L. Behr. All present in favor, motion passed.
- 23-811: Motion to have Hendrickson replace refrigerator in 8-5-17 at a cost of \$12,560.00. Motion by D. Blados seconded by C. Talbot. All present in favor, motion passed.
- 23-812: Motion to purchase cyber insurance from our insurance carrier Lupton and Luce for \$700.00. Motion b D. Blados seconded by S. Harned. All present in favor motion passed.
- 23-813: Motion to set up Zoom account for yearly fee of \$150.00 to allow remote access for Board members and there designees in event they are unable to attend in person. Motion made by S. Harned seconded by D. Blados. All present in favor, motion passed.
- 23-814: Motion to approve items 1-4 training on Chief's report (see attached). Motion by S. Harned seconded by L. Behr. All present in favor, motion passed.
- 23-815: Motion to approve items 1-3 activities on the Chief's report (see attached). Motion made by S. Harned, seconded by D. Blados. All present in favor, motion passed.
- 23-816: Motion to approve request by Chief to allow use of 8-5-9 for use by Southold American Legion on 9-23-23 for annual memorial service with Department member as driver. Motion made by D. Blados seconded by S. Harned. All present in favor, motion passed.
- 23-817: Motion to approve request by Chief to purchase new coffee maker for unit 8-5-5 to replace non-working one. Motion made by C. Talbot, seconded by D. Blados. All present in favor, motion passed.
- 23-818: Motion to publish legal notice for bids to replace engines and update steering on unit 8-5-10 (boat). Motion made by D. Blados, seconded by C. Talbot. All present in favor, motion passed.
- 23-819: Motion to accept bid # 109 from North Fork Mechanical for \$17,500.00 to install heating system in building A. Lower quotes were received but they were incomplete did not include electrical and gas hook-up. Funds to come from permissive referendum. Motion made by D. Blados, seconded by S. Harned. All present in favor, motion passed.
- 23-820: Motion to accept bid #1551 from East End Insulation for \$31,400.00 for insulating Building A. This was the lowest bid received. Funds to come from permissive referendum. Motion made by D. Blados, seconded by S. Harned. All present in favor, motion passed.
- 23-821: Motion lease storage container from Cassone leasing for storage of BBQ equipment. Motion made by M. Finnican seconded by D. Blados. All present in favor, motion passed.
- 23-822: Motion to adjourn @ 0923 pm. Motion made by D. Blados seconded by C. Talbot. All present in favor, motion passed.

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## Commissioners Report's

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### Commissioner Blados

- 8-5-6, 8-5-16 and 8-5-17 have had NYS inspections completed.
- 8-5-1 was in for service. Tank valve replaced.
- 8-5-2 Has had all repairs completed.
- 8-5-17 Needs a new drug refrigerator.
- 8-5-17 Had vehicle air-conditioner unit repaired.
- 8-5-4 Deck gun and front suction repaired 2 relays for signal lights also replaced.
- Will be publishing bids to have engines and steering upgraded on marine unit 8-5-10.

### Commissioner Talbot

- Requested date for Building A cleanout in preparation for upgrades to building.
- Mentioned that the family of Kathie Cibulski was very complimentary about how funeral and wake services honored Kathie's memory.

### Commissioner Behr

- Thanked Commissioner Harned for helping on #497 cancer claim.
- Looking into cyber insurance with Lupton and Luce.

### Commissioner Harned

- The board should look into opening a Zoom account.

### Commissioner Finnican

- Getting prices for permanent building attached to Building A for use as radio room.
- Putting bids out for upgrade to electrical service to buildings located at 355 New Suffolk Road.

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## Chief's Report

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[See Attachment](#)

- Discussion was held with Chief on the status of the ambulance replacement committee. A final decision is expected very soon. Meeting scheduled with PL ambulance salesperson on 8-14-23.
- Chief mentioned that input from members of the rescue squad and other members figured heavily into the decision to favor PL as the manufacturer of the new ambulance.
- Discussion was held on the progress of cleaning out Building A in preparation of scheduled work onto heat and insulate building.
- County will be out to reprogram 800 radios

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## Audience Participation

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None

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## Next Meeting

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09/12/2023 8 pm, At CFD Annex 32470 Main Road Cutchogue.

Cutchogue Fire District  
 Abstract of Transactions For Approval  
 August 8, 2023  
Warrant 23-08

Pay To	Amount
ADVANCE AUTO PARTS	\$40.18
ALL POWER PERFORMANCE	\$1,633.00
AZAMA DE CHAPETON MARGARITA	\$450.00
BIG GEYSER INC	\$445.20
BOUND TREE MEDICAL LLC	\$1,039.04
BUZZ CHEW CHEVROLET-CADILLAC	\$90,816.00
CAPITAL ONE, N.A. CORP. CARD	\$3,429.63
CHICAGO TITLE INSURANCE CO.	\$900.00
COASTLINE CESSPOOL & DRAIN	\$725.00
COMMANDER POWER SYSTEMS	\$707.00
CORWIN LAND SURVEYOR, P.C.	\$950.00
FIGURNIAK CHRISTIAN (medical coverage)	\$98.00
FIREMATIC SUPPLY	\$185.00
GLASS JR. WILLIAM F. ESQ.	\$546.00
GOODFRIEND SELF-STORAGE	\$258.00
HENDRICKSON FIRE RESCUE EQUIP	\$3,653.88
IMPERIAL BAG & PAPER CO LLC	\$895.06
ISLAND TECH SERVICES	\$4,084.80
J. ZEE'S PLUMBING & HEATING	\$448.00
JERNICK MOVING & STORAGE, INC.	\$3,552.50
LARK & FOLTS, ESQS.	\$4,853.75
LONG ISLAND CAULIFLOWER ASSOC.	\$80.00
MARTIN C. AUTOMOTIVE SUPPLY	\$35.88
MASON W.B.	\$38.84
MATTITUCK ENVIRO SERVICES	\$413.48
MOTOROLA SOLUTIONS	\$211.62
NASSAU DIAGNOSTICS, INC.	\$200.00
NATIONAL GRID	\$269.69
NEMSCHICK SILVERMAN ARCHITECTS	\$119,110.00
NOFO WELLNESS CENTER	\$550.00
NORTH FORK BEDROCK LLC	\$45.00
NYS EMPLOYMENT TAXES UI	\$138.77
OPTIMUM	\$995.80
OTIS FORD, INC.	\$1,581.90
PARK EAST CONSTRUCTION CORP	\$11,250.00
PAYCHEX	\$218.25
PAYROLL	\$18,500.63
PERSHING LLC	\$200,000.00
PETRO COMMERCIAL SERVICES	\$503.17
PSEG LONG ISLAND	\$2,594.52
SAFETY & ENV. SOLUTIONS, INC.	\$95.00
SOUTH SHORE FIRE & SAFETY	\$11,513.40
SOUTHOLD PHARMACY	\$17.00

SPEEDY SIGN FX	\$35.00
SPRAGUE OPERATING RESOURCES	\$1,173.25
UNITED STATES TREASURY EFTPS	\$1,415.31
VALERO CUTCHOGUE	\$699.74
VERIZON WIRELESS	\$113.69
WITMER ASSOCIATES, INC.	\$63.74
XCL BUSINESS TECHNOLOGIES INC	\$85.18
Total bills for approval 8/8/2023	\$491,658.90



EST. 1928

# UNITED FIRE COMPANY NO. 1 CUTCHOGUE FIRE DEPT.

CUTCHOGUE, L.I., N.Y. 11935  
(631) 734-6907

August 6, 2023

Board of Fire Commissioners  
Cutchogue Fire District  
260 New Suffolk Road  
Cutchogue, NY 11935-2037

**Re: Regular Company Meeting #1141  
August 3, 2023**

Gentlemen:

Please be advised of the following action that took place at the above referenced meeting or as noted.

- ➔ Firefighter Lexington Horton (c/n 610) has enlisted in the military (Army) effective on 8/7/2023 and has been granted military leave. **Attachment 1**
- ➔ Firefighter Greg Boyd (c/n 318) was granted Honorary status as per his request. **Attachment 2**
- ➔ Firefighters James Ficco (c/n 613) and Heather Cusack (c/n 594) resigned from the company. **Attachments 3 & 4**
- ➔ Firefighter Kathie Cibulski (c/n 497) answered her last alarm on 8/1/2023.

I have enclosed a copy of the calendar of events for the current month. Chief Brewer or Captain Hinton can inform you of any changes, additions or deletions. **Attachment 5**

Please contact me if I can be of any further assistance or direct your inquiries to Captain Hinton or Chief Brewer.

Firematically yours,  
THE UNITED FIRE COMPANY No. 1

*Tom*

Thomas Cybulski  
Recording Secretary

cc: Chief William Brewer  
Captain Joseph Hinton

Attachment(s) 5



# CUTCHOQUE FIRE DEPARTMENT



## Office of the Chief

260 NEW SUFFOLK ROAD  
CUTCHOQUE, L.I., N.Y. 11935  
(631) 734-6907 • FAX (631) 734-2818  
• EST. 1928 •

www.CutchogueFireDept.org      CutchogueChiefs@yahoo.com

William Brewer  
*Chief*

Christian Voegel  
*1<sup>st</sup> Assistant Chief*

Christopher Dinizio  
*2<sup>nd</sup> Assistant Chief*

Thomas Shalvey, Jr.  
*Department Secretary*

Thomas Roslak  
*Chaplain*

## August 2023

### Fire School/Training

- 1- Monthly-In House Training: Fire Behavior & flow paths– Thursday August 17<sup>th</sup>
- 2- Yaphank Fire School – Low Rise Commercial Fires- Tuesday August 8<sup>th</sup>
- 3- Town MCI active shooter drill @MHS Lecture Friday August 18<sup>th</sup> / Drill Sat. August 19<sup>th</sup>
- 4- Fire Police Refresher Course @RFD Monday August 14<sup>th</sup>

### Activities:

- 1- Adopt a Highway Road Clean up- Thursday August 10<sup>th</sup> 6:00pm
- 2- Southold Town Fire Chiefs Council Meeting – Mon. August 20<sup>th</sup> @SFD
- 3- 66<sup>th</sup> Annual Chicken Barbecue Sat. August 26<sup>th</sup>

### Equipment/Repairs:

- 1- Update on New Ambulance – Meeting Scheduled for Monday August 14<sup>th</sup> at 7pm  
(Copy of specs for review)
- 2- 8-5-16 Refrigerator repairs

### Requests:

1. Permission to use 8-5-9 to support American Legion Walk4valor Sat. Sept 23<sup>rd</sup>.(see attached)

### Purchases:

1. Replacement coffee maker for 8-5-5 – Purchase Kerig type approx. \$200.00

Respectfully Submitted:

*Chief William A. Brewer*